

THE GAUHATI HIGH COURT  
(THE HIGH COURT OF ASSAM: NAGALAND: MIZORAM & ARUNACHAL PRADESH)  
**KOHIMA BENCH**

**NOTIFICATION**

Kohima, the 24<sup>th</sup> April, 2026.

NO. HC (K) 04/2024/Estt/1274. In pursuance of Point No. 2 of Schedule-II of "The Gauhati High Court use of Electronic Communication and Audio-Video Means Rules (Nyaya Shruti), 2025, it is hereby notified for the Gauhati High Court Kohima Bench:  
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**2. Procedure for Advocates requesting Video Conferencing:**

- All request for video conferencing in matters listed before the Gauhati High Court Kohima Bench shall be sent to the designated official email ID for the respective Courts with a copy (CC) to the Assistant Registrar (Judicial), Kohima Bench @ [ghckbvideoconferencing@gmail.com](mailto:ghckbvideoconferencing@gmail.com).
- Any other person other than an Advocate (e.g, a litigant appearing in person, a witness, a government official, or any other authorized party) must also make a request for video conferencing via email to the official email ID of the concerned Hon'ble Court as mentioned below. The request must be made at least 2 (two) days prior to the date of listing and strictly during office hours.
- The subject of the email should follow this format:

**Request for Video Conferencing for Court No. \_\_\_\_\_**  
**( Designated official email ID)**

Court No.	Email ID
1	vcghckb.court1@gmail.com
2	vcghckb.court2@gmail.com
3	vcghckb.court3@gmail.com
4	vcghckb.court4@gmail.com

- **The request must contain all required details as per the Information Form for VC.**

This Notification will come into force with immediate effect.

Sd/-  
**(AJONGBA IMCHEN), NJS**

Registrar

Gauhati High Court Kohima Bench.

Memo No. HC(K)04/2024/Estt/1274-94 / Dt. Kohima, the 24<sup>th</sup> April, 2026.  
Copy to:-

1. The P.S to Hon'ble Mrs. Justice Yarenjungla Longkumer for kind information of her Lordship.
2. The P.S to Hon'ble Mr. Justice Pranjal Das for kind information of his Lordship.

3. The Commissioner & Secretary to the Govt. of Nagaland, Dept. of Law & Justice, Kohima, Nagaland with a request to circulate this Notification to all State Government departments for information.
4. The Secretary (Judicial), Dept. of Law & Justice, Kohima for favour of information.
5. The Principal District & Sessions Judge, Kohima/Tuentsang/Dimapur/Mokokchung.
6. The District & Sessions Judge, Phek/Wokha/Mon/Zunheboto.
7. The Principal Judge, Family Court-Dimapur/Kohima
8. The TDP & Special Judge Lokayukta, Nagaland
9. The Member Secretary, Nagaland State Legal Services Authority, Kohima.
10. The Chief Judicial Magistrate, Kohima/ Dimapur/ Kiphire/ Peren/ Longleng/ Mokokchung/ Mon
11. The Joint Registrar (Judicial)-cum- Central project Coordinator,eCourts, Nagaland
12. The Deputy Registrar (Judicial), Kohima Bench
13. The Assistant Registrar Judicial), Kohima Bench
14. The Affidavit Commissioner-cum- Stamp Reporter, Bench Section
15. The Administrative Officer (Judicial), Filing & Correspondence Section
16. The O/o of the Addl. Advocate General, Gauhati High Court Kohima Bench, Kohima.
17. The Assistant Solicitor General of India, Gauhati High Court Kohima Bench, Kohima.
18. The President, Nagaland Bar Association, Dimapur with a direction to inform all Bar members.
19. The President, High Court Bar Association, Kohima with a direction to inform all Bar members.
20. The President, Bar Association, Kohima/Dimapur/Wokha/Mokokchung with a direction to inform all Bar members.
21. The Programmer, Gauhati High Court Kohima Bench. He is requested to kindly upload the above Notification in the Kohima Bench website.

  
**(AJONGBA IMCHEN), NJS**  
Registrar  
Gauhati High Court Kohima Bench.



# Gauhati High Court Kohima Bench



## General Guidelines Participants of Video Conferencing



Be Attentive & Maintain  
Decent Posture



Focus the Camera  
on the Speaker



Switch on the Microphone  
only When Required



Do not Move/Hold the  
Device (with Mic)



Avoid Keeping Paper/Article  
On the Microphone  
(or Near Laptop Mic Area)



Test the Presentation well  
before VC Session Starts



Avoid Using  
Mobile Phone



Avoid Food & Beverages in  
Camera view